



SOUTH FLORIDA
STATE COLLEGE

**DUAL ENROLLMENT
PARENT-STUDENT
HANDBOOK**

2024-2025

Dual Enrollment at South Florida State College

South Florida State College (SFSC) offers a rigorous dual enrollment program allowing eligible secondary (grades 6 through 12) students to begin working on their college degree or certificate. This dual enrollment program is an excellent opportunity for students to take challenging coursework, accumulate college credits, and accelerate their college entry. With a wide range of dual enrollment courses available, students have the opportunity to explore college subjects that align with their academic interests. Successful completion of dual enrollment courses allows eligible students to simultaneously earn high school credit and college credit toward a career certificate, an associate's degree, or a baccalaureate degree. It is an educational program established in Florida by [Florida Statute 1007.271](#) for district, private, and home-schooled students.

Dual Enrollment Classes:

The term "dual enrollment" refers to secondary students enrolled in college-level coursework applicable to both high school and college graduation requirements. Students may take dual enrollment classes offered at their high school, or they may attend classes on any SFSC campus, during or after school hours in any term prior to high school graduation. Information regarding SFSC campuses and centers, class schedules, and face-to-face and online offerings are accessible on the SFSC website, southflorida.edu. Prior to participation in dual enrollment courses, the high school guidance counselor must verify each student's eligibility and approve their application.

Advantages of Dual Enrollment:

Students who are eligible for the dual enrollment program should be academically prepared for college coursework and willing to work hard to succeed in college classes. Dual enrollment can:

- accelerate the achievement of education goals
- eliminate duplication between high school and college course content
- increase the rigor and challenge of course offerings while in high school
- provide free college tuition and books

Types of Dual Enrollment:

There are several types of dual enrollment:

- **Academic Dual Enrollment**
This includes students working toward Associate in Arts (A.A), Bachelor of Arts (B.A.), and Bachelor of Science (B.S.) degrees. These college courses are intended for transfer to baccalaureate programs, universities, and colleges. Students typically take a limited number (maximum of 15 credit hours) of college courses if they are classified as regular dual enrollment students.
- **Early Admission**
This includes students who are working toward a high school diploma and are enrolled full-time at a postsecondary institution.

- **Career and Technical Education College Credit Dual Enrollment**
This includes students working toward an Associate in Science (A.S.) degree or a college credit certificate program and an industry certification.
- **Career and Technical Education Certificate Dual Enrollment**
This includes students working in a postsecondary adult career and technical education program and an industry certification.
- **Honors Dual Enrollment:**
Dual enrollment students may take courses offered through the SFSC Honors Program with the permission of the Honors director or counselor. For additional information, please contact SFSC Honors Director Jason Fitzgerald at 863-784-7247 or jason.fitzgerald@southflorida.edu. Students can also contact the designated Honors Counselor Diana Fernandez at 863-784-7331 or diana.fernandez@southflorida.edu.

Enrollment Process:

1. Meet with a high school guidance counselor and read this Dual Enrollment Parent and Student Guide. The publication contains essential information.
2. Submit an admissions application by clicking “Apply Now” in the upper right-hand corner of the College website: southflorida.edu.
3. Submit a Dual Enrollment Approval Form from the school guidance counselor. (Note: For home-school education students, a notarized affidavit and high school transcript from a parent is turned into the SFSC registrar instead of an Approval Form from a high school.)
4. Submit qualifying SAT, ACT, CLT, PERT, or TABE scores to SFSC, or make arrangements to take the PERT or TABE test at the SFSC Testing Center.
5. Complete the online GPS orientation for SFSC. Information on the GPS orientation will be emailed after the SFSC application has been processed. For more information, call the Career Development Center at 863-784-7410.
6. Make an appointment at your closest SFSC campus location with an SFSC advisor at that site. They will assist you in creating a degree plan and selecting classes.
7. Share a copy of your degree plan and courses with your high school guidance counselor. These courses must be approved by the county school board and meet dual enrollment course equivalency.
8. The completed county approval and registration form must be submitted to SFSC in order for your classes to be confirmed.
9. After all items (1-8) have been finalized, the class schedule will be available on [Panther Central](http://PantherCentral.panthercentral.southflorida.edu) (panthercentral.southflorida.edu) and a copy will be sent to a high school counselor.

Important Notice to Parents/Guardians and Students

Students taking dual enrollment courses are subject to the rules and regulations of SFSC as established in the [SFSC Catalog](#), the [Student Handbook](#), and this Dual Enrollment Parent and Student Guide.

While enrolled in college courses, students are introduced to a learning environment that promotes an open exchange of ideas. **Course content is presented on an adult level and class**

discussions require a mature understanding of divergent viewpoints and the ability to think critically on current issues.

High school students will be placed in classes with other college students that will likely include adults of all ages and backgrounds. Dual enrolled students are expected to act as adults.

Registration for SFSC classes is prioritized based on the number of credits a student has earned, with those having more credits registering first. Once open registration begins, available seats are filled on a first-come, first-served basis. Students are strongly encouraged to register as early as possible to secure their preferred classes before they fill up.

Students should understand that dual enrollment courses are college-level courses, and the amount of work and rigor of content in dual enrollment courses may exceed that in high school courses. In addition, **dual enrollment course grades become a part of a student's permanent college transcript and are calculated into the college and high school GPA.** Poor performance in dual enrollment courses may affect future university admissions and financial aid. Therefore, it is important to do well in college courses to realize the benefits of dual enrollment.

Student Eligibility:

1. Students must have a minimum 3.0 high school cumulative, unweighted GPA to take college credit dual enrollment courses, and a 2.0 high school cumulative, unweighted GPA is required for technical dual enrollment courses. Passing the common placement test meets the eligibility requirements for home-schooled students.
2. Students must complete the Postsecondary Education Readiness Test (PERT), SAT, CLT, or ACT to take college credit courses. Completion of the Test of Adult Basic Education (TABE) is required for technical courses.
3. In addition to completed documentation, permissions of the parent/guardian and the high school and district administration are also required.
4. Students are not eligible to enroll in a dual enrollment course if they will graduate from high school before the course is completed.

Assessment Tests:

Dual enrollment students must take an approved assessment test and achieve acceptable scores in order to be placed in college-level courses. Approved tests include the SAT, ACT, CLT, or PERT. Some courses require that students have a passing score in reading, writing, and/or math prior to enrolling in a designated class. Students enrolling in Early Admissions must have passed all three areas of reading, writing, and mathematics with the identified passing scores.

Students who do not pass all three sections—reading, writing, and math—may enroll in up to 12 college credit hours while working to pass the remaining section(s). However, to continue participating in dual enrollment beyond 12 credit hours, students must successfully pass all three sections. An exception to the 12-credit-hour limit applies if a student is concurrently

enrolled in a secondary-level course addressing the competency area in which they were deemed deficient based on the postsecondary readiness assessment or an alternative method.

For career and technical-credit courses, the TABE is the approved placement test. Students are not required to have the testing prior to entering, although it is preferred, but must be assessed within the first 6 weeks of class.

See the table below for common placement testing guidelines according to Florida Statute 1008.30 and State Board of Education Rule 6A-10.0315.

| College Entrance and Placement Testing | | | |
|--|--|--|----------------|
| College Credit Courses | Placement Test Scores | | |
| ENC 1101 Freshman English I Students may use any combination of reading and writing subtest scores to satisfy placement requirements for ENC 1101. | PERT Reading 106 SAT Reading/Writing 490 ACT Reading 19 CLT Verbal Reasoning and Grammar/Writing 38 | PERT Writing 103 ACT English 17 | |
| MAT 1033 Intermediate Algebra MAT 1033 counts as a college elective, not as college-level math. | PERT Math 114 CLT Quantitative Reasoning 16 | SAT Math 480 ACT Math 19 | |
| MAC 1105 College Algebra | PERT Math 123 | SAT Math 530 | ACT Math 21 |

Scores may be used from any combination of test results. Students will be required to show official documents and proof of successful completion of the ACT, SAT, CLT, or PERT for college credit courses, or the TABE for technical dual enrollment when initially registering for classes.

Critical Differences between High School and College

Academic Calendars and Terms:

Courses taught at an SFSC campus location, online, or face-to-face, will begin and end with dates published on the SFSC academic calendar. Courses taught at a high school campus during the high school's bell schedule will begin and end with dates approved by the high school district's board-approved academic calendar.

SFSC's fall and spring terms typically follow a 16-week schedule, whereas high school districts operate on an 18-week semester system.

Schedule Changes and Withdraws:

Students taking DE classes at the College campus locations are not permitted to change schedules, classes, or instructors once the term begins. Students attending classes at SFSC campus locations must follow the deadlines posted in the Academic Calendar found in the College Catalog if they wish to drop or withdraw from a class. **All drops or withdrawals must be handled through both the high school guidance counselor and the SFSC advisor for dual enrollment.** Students enrolled in dual enrollment classes on their high school campus must contact their guidance counselor, as a drop or withdrawal may negatively impact the student's grade and subsequent eligibility to take dual enrollment courses.

Absences:

Dual enrollment students are often deeply engaged in both academic and extracurricular activities. While high school districts may allow school-sponsored absences for participation in school-related events, SFSC does not follow the same policy. The College's attendance policy, outlined in the Student Handbook and course syllabi, specifies seat-time requirements for college-credit and contact hour programs.

Students should not assume that absences for high school activities will be excused by college instructors. **It is the student's responsibility to review course attendance policies carefully and communicate with their instructors in advance regarding any potential conflicts.**

Special Needs Students:

SFSC seeks to ensure that programs, services, and facilities are accessible and usable by persons with disabilities. Dual enrollment students with special needs who take classes at an SFSC campus location must coordinate services with the College's disabilities specialist to receive classroom accommodations and services. **It is your responsibility to contact the disabilities specialist and provide the College with a copy of your documentation (IEP or 504 Plan).** The College will make every effort to reasonably accommodate students with special needs. Please contact the disabilities specialist on the Highlands Campus at 863-784-7176 or at disabilities.specialist@southflorida.edu. [Click here for the Disability Application.](#)

SFSC is committed to ensuring that students have equal access to the College's programs, services, and facilities. An Americans with Disabilities Act (ADA) coordinator is available to provide support. Contact information for the ADA coordinator can be found in the College Catalog. Students requiring assistance are encouraged to reach out for support.

FERPA (Family Educational Rights and Privacy Act):

Dual enrollment students are college students and subject to the federal Family Educational Rights and Privacy Act (FERPA). For regular college students, this means that college records are not released to anyone, including parents/guardians, without written permission from the student. For dual enrollment students, the high school and the College may exchange information. If the student is under 18, the parents/guardians still retain the rights under FERPA at the high school; therefore, parents may inspect and review any records sent by the College to the high school.

Grades:

Student performance is evaluated based on SFSC's college credit and technical grading criteria and academic standards. Each faculty member will outline course grading criteria in the syllabus, which will be shared with students on the first day of class. Dual enrollment students must earn a grade of A, B, or C to successfully complete the course. Students who receive a grade below a C (i.e., D, F, or W) will be suspended from dual enrollment for the next full academic term.

Course selection:

Students taking dual enrollment courses must meet with an SFSC advisor to determine their course of study. This will include establishing a college major and a transfer institution of choice, if applicable. This information is used to establish a degree plan that is used in selecting the appropriate dual enrollment classes.

Students must have their course selections approved by both their high school guidance counselor and an SFSC advisor/college counselor. The high school guidance counselor will determine coursework appropriate for high school graduation requirements.

Course selection is critical for dual enrollment students, as different college programs require specific courses for certificates or degrees. To ensure proper planning, all dual enrollment students must meet with an SFSC advisor before registering for each term. Thoughtful course selection can help students shorten the time needed to complete a program after high school, and some students may even finish a college certificate or degree alongside their high school graduation. Each student will work with a college advisor or counselor to align their coursework with their intended major and choice of college or university. A customized degree plan will guide students in selecting the appropriate courses to achieve their academic goals.

The College Catalog is available online at southflorida.edu and contains the college degree plans for each degree and certificate program.

The Florida Department of Education maintains a list of dual enrollment courses identified to meet high school graduation requirements.

(Refer to the Course Equivalency List for SFSC courses provided later in this document.)

Transfer of Credit/Transcripts:

Dual enrollment college credits are transferable to any public college or university within the state of Florida and to many other public and private institutions. However, private or out-of-state institutions may not accept all credits. Dual enrollment students planning to transfer should contact the receiving institution to confirm whether their SFSC credits will apply toward general education requirements, electives, or other degree requirements.

Dual enrollment students who wish to remain at SFSC after high school graduation **must submit a new admissions application for regular admission.**

Campus Resources:

Dual enrollment students are entitled to and encouraged to use SFSC resources including libraries, computer labs, the Career Development Center, course management systems, and tutoring labs.

Clubs and Activities:

Dual enrollment students are entitled to and encouraged to join SFSC student clubs and participate in college sponsored activities. There is a list of student clubs on the SFSC website under Current Students. Please contact the Coordinator, Student Life for more information at 863-784-7435.

Transportation:

Students are responsible for their transportation to and from classes held at SFSC locations, unless otherwise arranged by their school district.

Parking:

SFSC provides ample parking to serve students and employees. Dual enrollment students are required to obtain parking decals for their vehicles if they wish to park on the Highlands Campus. This decal must be displayed on the left side of the rear bumper or rear window of automobiles and in a visible spot on motorcycles. Parking decals are free and may be obtained from the SFSC Cashier's Office found in Building B.

Textbooks:

Course textbooks are purchased by the district high schools and provided to students enrolled in dual enrollment classes. After completing the college course, the student must return the textbook to the high school.

Faculty:

All dual enrollment instructors are credentialed under accreditation rules, whether they are full-time college professors, adjunct faculty members, or high school teachers who teach dual enrollment classes. A high school teacher who teaches a dual enrollment course possesses the level of educational credentials and performance that is required of any faculty member hired by the College.

Academic Ethics:

The faculty of SFSC are committed to a policy of honesty in academic matters. Conduct, which may be subject to administrative and/or disciplinary penalties, up to and including suspension or expulsion, includes:

1. Dishonesty consisting of cheating of any kind with respect to examinations, course assignments, or illegal possession of examination papers. If you help another student cheat, you will be subject to the same penalties as the student who you assisted.
2. Plagiarism consists of the deliberate use and appropriation of another's work without identifying the source and then passing off such work as your own. If you fail to give full credit for ideas or materials taken from another source or authors, you have plagiarized.

In the case of cheating or plagiarism, the instructor may take academic action consistent with college policy ranging from loss of credit for a specific assignment or examination to removal from the course with a grade of F. The instructor and the student should seek to resolve the problem to their mutual satisfaction. If you are unable to resolve the problem, you may request action from the appropriate supervisor in the following order: chairperson, dean, and the vice president for academic affairs and student services. See the Grade Appeals process listed in the College Catalog available on the SFSC website.

Cellular Phones/Other Electronic Devices:

Students must turn off or silence their phones before entering classrooms, labs, or other areas of the College. Disruptions attributed to phone or other electronic devices will be considered conduct violations.

Code of Conduct:

Attendance at the College is a privilege. In order to maintain the College ideals of academic integrity and character development, the right is reserved to withdraw any student, at any time, and for any reason deemed appropriate and sufficient. The student concedes this right to the College.

Each registered student assumes the responsibility to become familiar with and to abide by the general regulations and rules of conduct of the College as found in the SFSC Student Handbook including, but not limited to the listed below:

1. Acts of dishonesty
2. Disruption or obstruction of SFSC activities
3. Attempted or actual theft of and/or damage to property of SFSC or property of a member of the SFSC community
4. Participation in a campus demonstration that disrupts the normal operations of SFSC and infringes on the rights of other members of the SFSC community
5. Electronic theft or other abuse of computer time, systems, and internet access
6. Physical abuse of any person
7. Hazing
8. Failure to comply with directions of SFSC officials or law enforcement officers
9. Unauthorized use of premises and/or possession, duplication, or use of keys
10. Violation of published SFSC policies, rules, or regulations
11. Violation of federal, state, or local law

12. Use, possession, or distribution of unprescribed narcotic or other controlled substances
13. Use, public intoxication, and possession or distribution of alcoholic beverages
14. Illegal or unauthorized possession of firearms, explosives, or other weapons
15. Obstruction of the free flow of pedestrian or vehicular traffic on SFSC premises
16. Lewd or indecent conduct
17. Abuse of the judicial system
18. Sexual battery in any form
19. Violation of Florida Statute 553.865 "Safety in Privacy Spaces Act"
20. Situations not covered by the Code but deemed harmful to the welfare of the College community

Drug-Free Campus:

SFSC is committed to maintaining drug-free campuses and centers. Illegal use of drugs or alcohol will not be tolerated at any SFSC campus or center or at any SFSC-sponsored off-campus event. Information on the Drug-Free Campus and Drug-Free Workplace Program can be found in the Student Handbook available on the SFSC website.

Tobacco-Free College:

SFSC is committed to providing a safe and healthy environment for its employees, students, and visitors. The use, distribution, or sale of tobacco, or any object or device intended to simulate that use, is prohibited in all indoor and outdoor areas of each campus, center, and other property under the control of the College. College employees, students, visitors, contractors, and all others are expected to comply with SFSC's Tobacco-Free College policy and the Florida Indoor Clean Air Act at all times.

Equal Access/Equal Opportunity:

SFSC pledges to provide equal access to education and employment opportunity to all regardless of race, color, religion, gender, national origin, ethnicity, age, disability, marital status, political affiliation, sexual orientation, pregnancy, or genetic information in admission to, or employment in, any of its education programs or activities. The College adheres to federal and state laws controlling equal access/equal opportunity. This pledge covers all aspects of the educational and employment relationship with students and employees. Concerns regarding this pledge are to be addressed to the equal access/equal opportunity student coordinator at 863-784-7107 located in Building B.

Nothing contained within this Dual Enrollment Parent and Student Guide is intended to discriminate on the basis of previously mentioned factors.

Frequently Asked Questions

Am I eligible to become a dual enrollment student?

To be eligible to enroll in SFSC dual enrollment, you must:

- Have a 3.0 unweighted high school GPA for college credit dual enrollment or 2.0 unweighted high school GPA for technical dual enrollment
- Have approval from the principal/designee (and superintendent if required by the school district)
- Have no severe behavior problems or unresolved disciplinary action
- Meet the minimum testing requirements (PERT, SAT, CLT, ACT) and scores for college credit courses or TABE for technical dual enrollment

Am I required to complete the GPS Orientation?

Yes, you are required to complete a New Student GPS Orientation. You will receive an email following your application to SFSC that will direct you to the online orientation that must be completed prior to registering for courses.

How do I get started with dual enrollment?

Make an appointment with your high school guidance counselor to discuss your dual enrollment options. Complete the admissions application on the SFSC website.

How do I register?

Once you have completed the application, orientation, and placement exams, schedule an appointment with an SFSC Advisor for Dual Enrollment.

- DeSoto: 863-784-7040
- Hardee: 863-784-7060
- Highlands: 863-784-7167
- Lake Placid: 863-784-7080

How do I know which courses to take?

You should discuss your courses with your high school guidance counselor and an SFSC counselor or advisor. Look for courses that help you:

- Meet your subject area requirements for high school graduation
- Apply toward the College degree or program of choice; an SFSC counselor or advisor will assist you in identifying the courses suitable for your designated program

How do I know which college courses are acceptable?

Your SFSC counselor or advisor and high school guidance counselor will work with you to ensure you are taking the appropriate courses.

Which courses do I need for SFSC degrees or programs?

The requirements for all SFSC degrees and certificate programs can be found in the College Catalog located on the SFSC website at southflorida.edu.

Are there any academic criteria I must meet as a dual enrollment student?

You must have an unweighted high school GPA of 3.0, and have acceptable PERT, ACT, CLT, or SAT scores to enter the College Credit dual enrollment program. For dual enrollment in technical programs, a 2.0 unweighted high school GPA and completion of the TABE test are required.

Does the dual enrollment grade count on my high school and college transcript?

Yes, your dual enrollment grade will be recorded on both your high school and SFSC transcripts. It counts toward your high school graduation requirements and contributes to your college academic record. Each dual enrollment course results in two permanent grades: one for your high school transcript and another for your college transcript. These grades are a lasting part of your academic history.

When should I register for courses?

Registration deadlines are set based on the high school and SFSC academic calendars. Students are encouraged to register as soon as the registration period opens for each term to secure their desired classes. Once a class reaches its maximum capacity, it will no longer be available for enrollment.

Why should I consider dual enrollment?

Students can get started now on their future career or college degree with free quality education, textbooks, and tuition. College credit classes grant additional weight to high school grades, increasing high school weighted GPAs!

The college credits you earn can count toward an SFSC career certificate program of study, an Associate in Science degree, an Associate in Arts degree, or a Baccalaureate degree.

See your high school guidance counselor for more information.

Welcome to SFSC!

High Schools - Contact Information

DeSoto County High School

| | | | |
|--------------------|--------------------|--|--------------|
| Joshua White | Principal | joshua.white@desotoschools.com | 863-494-3434 |
| Gerri Lewis | Guidance Counselor | gerri.lewis@desotoschools.com | 863-494-3434 |
| Jonathan Burnworth | Guidance Counselor | Jonathan.burnworth@desotoschools.com | 863-494-3434 |

Hardee Senior High School

| | | | |
|--------------|----------------------------|--|--------------|
| Donna Block | Assistant Principal | dblock@hardee.k12.fl.us | 863-773-3181 |
| Leigh Hayes | Guidance Counselor (A-Go) | lhayes@hardee.k12.fl.us | 863-773-3181 |
| Jackie Dean | Guidance Counselor (Gr-Pa) | jidean@hardee.k12.fl.us | 863-773-3181 |
| Stacie Harpe | Guidance Counselor (Pe-Z) | sharpe@hardee.k12.fl.us | 863-773-3181 |

Highlands County School Board

| | | | |
|-----------------|---------------------------------------|--|--------------|
| Danielle Erwin | Assistant Superintendent | erwind@highlands.k12.fl.us | 863-471-5555 |
| Heather Goodwin | Secretary to Assistant Superintendent | goodwinh@highlands.k12.us | 863-471-5555 |

Avon Park High School

| | | | |
|-----------------|---------------------------|--|--------------|
| Karen Edsall | Principal | edsallk@highlands.k12.fl.us | 863-452-4311 |
| Kelly Griffin | Guidance Counselor (A-GI) | griffink1@highlands.k12.fl.us | 863-452-4311 |
| Ashley Ridenour | Guidance Counselor (Go-N) | ridenoua@highlands.k12.fl.us | 863-452-4311 |
| Amy Guerndt | Guidance Counselor (O-Z) | guerndta@highlands.k12.fl.us | 863-452-4311 |

Highlands Virtual School

| | | | |
|-------------------|--------------------|--|----------------------------|
| Jennifer Langston | Guidance Counselor | langstoj@highlands.k12.fl.us | 863-471-5442 ext. 10415 |
|-------------------|--------------------|--|----------------------------|

Lake Placid High School

| | | | |
|----------------|---------------------|--|--------------|
| Misty Matthews | Assistant Principal | matthewm2@highlands.k12.fl.us | 863-699-5010 |
| Marie Wilson | Guidance Counselor | wilsonj@highlands.k12.fl.us | 863-699-5010 |

Sebring High School

| | | | |
|------------------|--------------------------|--|--------------|
| Donald Ridgeway | Assistant Principal | ridgewad@highlands.k12.fl.us | 863-471-5500 |
| Jesslin Preston | Guidance Counselor (A-F) | prestonj@highlands.k12.fl.us | 863-471-5500 |
| Stephanie Kaylor | Guidance Counselor (G-O) | kaylors@highlands.k12.fl.us | 863-471-5500 |
| Pang Khang | Guidance Counselor (P-Z) | khangp@highlands.k12.fl.us | 863-471-5500 |

Ft. Meade Middle/Senior High School

| | | | |
|----------------|--------------------|--|--------------|
| Mykria Johnson | Guidance Counselor | mykria.johnson@polk-fl.net | 863-285-1180 |
| Michelle Jones | Guidance Counselor | Michelle.jones@polk-fl.net | 863-285-1180 |

Frostproof High School

| | | | |
|---------------|---|--|--------------|
| Anne Youtsler | Guidance Counselor (11th and 12th Grades) | anne.youtsler@polk-fl.net | 863-635-7809 |
|---------------|---|--|--------------|



Student Assistance in Panther Central
Call: 863-784-7015 or 863-784-7405
Email: brightspacesupport@southflorida.edu

Go to our website for more information at:
<https://www.southflorida.edu/future-students/dual-enrollment>

SFSC Contact Information

College Credit Dual Enrollment

Dr. James Hawker
Dean, Arts and Sciences
hawkerj@southflorida.edu
863-784-7329

Technical Dual Enrollment

Courtney Green
Coordinator, Technical Dual Enrollment
greenc@southflorida.edu
863-784-7431

Avon Park High School Students

Kris Anderson
Advisor, Dual Enrollment
kristina.anderson@southflorida.edu
863-784-7167

DeSoto High School Students

Irene Cerna
Coordinator, Off-Campus Instructional Sites
irene.cerna@southflorida.edu
863-784-7042

Hardee Senior High School Students

Micaela Ford
Coordinator, Off-Campus Instructional Sites
micaela.ford@southflorida.edu
863-784-7061

Lake Placid High School Students

Dina Capuano
Coordinator, Off-Campus Instructional Sites
dina.capuano@southflorida.edu
863-784-7081

Sebring High School Students

Kris Anderson
Advisor, Dual Enrollment
kristina.anderson@southflorida.edu
863-784-7167

Home School Students

Kris Anderson
Advisor, Dual Enrollment
kristina.anderson@southflorida.edu
863-784-7167

Assessment Testing

Adela Bello
Director, Testing and Assessment Center
belload@southflorida.edu
863-784-7114

Admissions

Jenna Schaller
Lead Admissions Specialist
jenna.schaller@southflorida.edu
863-784-7105

Registration

Michele Hall
Registrar
michele.hall@southflorida.edu
863-784-7139

Career Center

Robert Hampton
Director, Career Development Center
hamptonr@southflorida.edu
863-784-7128

Comparison of Florida's Articulated Acceleration Programs

| | Dual Enrollment | Advanced Placement | International Baccalaureate | Advanced International Certificate of Education |
|---|---|---|---|--|
| Statutory Eligibility Requirements | <ul style="list-style-type: none"> 3.0 GPA for college credit courses 2.0 GPA for vocational courses Pass appropriate sections of college placement test | None | None | None |
| Local Eligibility Requirements | Colleges can specify additional criteria in Dual Enrollment Articulation Agreement (DEAA) | Districts set criteria | Districts set criteria | Districts set criteria |
| Level of Instruction | <ul style="list-style-type: none"> College level Grade earned is part of permanent college transcript | <ul style="list-style-type: none"> Advanced high school level Only eligible for college credit if student passes AP exam | <ul style="list-style-type: none"> Advanced high school level Only eligible for college credit if student passes IB exam | <ul style="list-style-type: none"> Advanced high school level Only eligible for college credit if student passes AICE exam |
| Instructor Qualifications | Accreditor's criteria for college or university faculty: master's with 18 graduate credit hours in the subject field | <ul style="list-style-type: none"> Public school teacher education requirements Non-mandatory training by the College Board | <ul style="list-style-type: none"> Public school teacher education requirements Mandatory training by the IB Organization | <ul style="list-style-type: none"> Public school teacher education requirements Mandatory training by the University of Cambridge International Examinations |
| Courses Available | <ul style="list-style-type: none"> Any college-level academic or career course unless excluded in local DEAA No prep courses/physical education | Courses offered as part of the AP curriculum and testing program | Courses offered as part of the IB curriculum and testing program | Courses offered as part of the AICE curriculum and testing program |
| Exit Requirement for HS Credit | Passing grade in course | Passing grade in course | Passing grade in course | Passing grade in course |
| Exit Requirement for Postsecondary Credit | <ul style="list-style-type: none"> Passing grade in course "C" or better in Gordon Rule Courses | Pass standardized AP exam | Pass standardized IB exam | Pass standardized AICE exam |

Florida Civic Literacy Exam (FCLE): [Civic Literacy Student Requirements](#)

Per section [1007.25](#) of the Florida Statute, per Rule 6A-10.02413, Florida Administrative Code [Rule 6A-10.02413](#) of the State Board of Education defines civic literacy competency as follows:

- Must complete or have received credit for AMH 1010, AMH 1020, or POS 1041 course with a passing grade of D or higher

AND

- Must pass the FCLE test at college (60%) or pass FCLE in high school (FCLE is not a requirement to graduate high school)

OR

- Must pass one of the following exams which give credit for the course and exam:
 - AP Government and Politics: United States (3)
 - AP History: United States (4)
 - CLEP: American Government (POS 1041) (50)

NOTE:

If you are a dual enrolled student graduating from SFSC while in high school, you are not required to take the FCLE.

If you do not complete your SFSC degree before graduating high school, you are required to pass the FCLE prior to graduating with a postsecondary degree.

Need more information regarding your requirements to take the FCLE Exam? Please contact the SFSC Advising Office: 863-784-7131

Dual Enrollment Courses: [2024-25 Course Equivalency List](#)

The following courses are typically offered by SFSC at most campuses. This equivalency list is not complete but is abbreviated for ease of use by students, parents/guardians, and guidance staff. If you note discrepancies or have questions about other courses listed in the State Approved Dual Enrollment Equivalency List, please contact Dr. James Hawker at 863-784-7329 or Courtney Green for technical programs at 863-784-7431. For a full listing of the State Approved Dual Enrollment Equivalency Listing, go to 2024-2025 Dual Enrollment Course-High School Subject Area Equivalency List (Academic Courses) ([2024-25 Course Equivalency List](#))

Electives: Current law allows for any course in the Statewide Course Numbering System, with the exception of remedial courses and physical education skills courses, to be offered as dual enrollment. Three-credit (or equivalent) postsecondary courses taken through dual enrollment that are not listed below shall be awarded 0.5 high school credits. Electives fulfilling the high school requirements should be related to the college degree plan.

The following codes provide additional information about the courses found in the tables below:

| Code | Meaning |
|------|---|
| Δ | English Competency - Requires college-level writing in multiple assignments |
| C | Indicates courses that all state colleges and universities offer or accept in transfer as a part of their general education requirement |
| H | Indicates an honors option is available |

| Symbol | Course Prefix | Course Name | High School Subject Requirement Met | High School Credit Awarded | Pre/Co-Requisite |
|--------------------|---------------|---------------------------------------|-------------------------------------|----------------------------|------------------------------|
| English | | | | | |
| Δ H | AML 2010 | American Literature I: 1620-1865 | English | 1.0 | ENC 1101; ENC 1102 rec. |
| Δ H | AML 2020 | American Literature II: 1865-Present | English | 1.0 | ENC 1101; ENC 1102 rec. |
| Δ C H | ENC 1101 | Freshman English I | English | 1.0 | PERT Scores |
| Δ H | ENC 1102 | Freshman English II | English | 1.0 | ENC 1101 |
| | ENC 2210 | Technical Writing | English | 1.0 | ENC 1101 |
| Δ H | ENL 2012 | British Literature I | English | 1.0 | ENC 1101 |
| Δ H | ENL 2022 | British Literature II | English | 1.0 | ENC 1101 |
| Δ C | LIT 2000 | Intro to Literature | English | 1.0 | ENC 1101 |
| Δ | LIT 2110 | World Literature I | English | 1.0 | ENC 1101 |
| Δ | LIT 2120 | World Literature II | English | 1.0 | ENC 1101 |
| Humanities | | | | | |
| C | ARH 2000 | Art Appreciation | Perf Arts | 0.5 | ENC 1101 |
| Δ | ARH 2050 | Art History I | Perf Arts | 0.5 | ENC 1101 |
| Δ | ARH 2051 | Art History II | Perf Arts | 0.5 | ENC 1101 |
| Δ C H | HUM 2020 | Intro to Humanities | Elective | 0.5 | ENC 1101 |
| Δ H | HUM 2210 | Humanities Survey I | Elective | 0.5 | ENC1101 |
| Δ H | HUM 2230 | Humanities Survey II | Elective | 0.5 | ENC 1101 |
| Δ C | MUL 2010 | Music Appreciation | Perf Arts | 0.5 | ENC 1101 |
| H C | PHI 2010 | Introduction to Philosophy | Elective | 0.5 | ENC 1101 |
| Δ | REL 2300 | Comparative Religion | Elective | 0.5 | ENC 1101 |
| Δ C | THE 2010 | Theatre Appreciation | Perf Arts | 0.5 | ENC 1101 |
| Mathematics | | | | | |
| C | MAC 1105 | College Algebra | Mathematics | 1.0 | MAT 1033 |
| | MAC 1114 | Plane Trigonometry | Mathematics | 1.0 | MAC 1105 |
| | MAC 1140 | Precalculus Algebra | Mathematics | 1.0 | MAC 1105; MAC 1114 |
| | MAC 1147 | Precalc Algebra & Trigonometry | Mathematics | 1.0 | MAC 1105 with an A or B |
| | MAC 2233 | Calculus for Business and Social Sci. | Mathematics | 1.0 | MAC 1105 |
| C H | MAC 2311 | Calculus I with Analytic Geometry | Mathematics | 1.0 | MAC 1114 & 1140; or MAC 1147 |
| | MAC 2312 | Calculus II | Mathematics | 1.0 | MAC 2311 |
| | MAC 2313 | Calculus III | Mathematics | 1.0 | MAC 2312 |
| | MAP 2302 | Differential Equations | Mathematics | 1.0 | MAC 2312 |
| | MGF 1106 | Liberal Arts Mathematics I | Mathematics | 1.0 | |
| | MGF 1107 | Liberal Arts Mathematics II | Mathematics | 1.0 | |
| C | MGF 1130 | Mathematical Thinking | Mathematics | 1.0 | |
| | MGF 1131 | Mathematics in Context | Mathematics | 1.0 | |
| C H | STA 2023 | Elementary Statistics | Mathematics | 1.0 | MAT 1033 or MAT 1100 |

Science

Criteria for awarding high school area credit in science:

- Since all high school science courses (with lab) are awarded 1.0 high school science credits, then all college-level dual enrollment science courses (with lab) will be awarded 1.0 high school science credits.
- College-level dual enrollment science courses taken without a lab component will be awarded 0.5 high school science credits.
- Note: Section 1003.4282(3)(c) , Florida Statutes, states that high school graduation requirements include successful completion of “three credits in science, two of which must have a laboratory component.” Regardless of the number of science credits earned through dual enrollment, the requirement of two sciences with a lab component must be met to graduate high school.

| Symbol | Course Prefix | Course Name | High School Subject Requirement Met | High School Credit Awarded | Pre/Co-Requisite |
|----------------|---------------|--|-------------------------------------|----------------------------|----------------------------|
| Science | | | | | |
| C | AST 1002 | Descriptive Astronomy | Science | 0.5 | |
| | AST 1002L | Descriptive Astronomy Lab | Science | 0.5 | Co: or Pre: AST 1002 |
| | BOT 1010 | Botany (with lab) | Science | 1.0 | |
| C | BSC 1005 | Introducing Biology (no lab) | Science | 0.5 | |
| | BSC 1009 | Introduction to Biology (with lab) | Science | 1.0 | |
| C H | BSC 1010 | General Biology I (with lab) | Science | 1.0 | |
| H | BSC 1011 | General Biology II (with lab) | Science | 1.0 | BSC 1010 |
| C H | BSC 1085 | Anatomy & Physiology I (with lab) | Science | 1.0 | |
| H | BSC 1086 | Anatomy & Physiology II (with lab) | Science | 1.0 | BSC 1085 |
| C | CHM 1020 | Introducing General Chemistry | Science | 0.5 | |
| | CHM 1020L | Introducing General Chemistry Lab | Science | 0.5 | Co: or Pre: CHM 1020C |
| C H | CHM 2045 | General Chemistry I (with lab) | Science | 1.0 | MAC 1105 |
| H | CHM 2046 | General Chemistry II (with lab) | Science | 1.0 | CHM 2045 |
| H | CHM 2210 | Organic Chemistry I (with lab) | Science | 1.0 | CHM 2045 |
| H | CHM 2211 | Organic Chemistry II (with lab) | Science | 1.0 | CHM 2210 |
| C | EVR 2001 | Intro to Environmental Science | Science | 0.5 | |
| H | MCB 2010 | Microbiology (with lab) | Science | 1.0 | Any biological sci. course |
| | PCB 2033 | Introduction to Ecology: Environment | Science | 0.5 | |
| C H | PHY 2048 | General Physics w/ Calc. I (with lab) | Science | 1.0 | MAC 2311 |
| H | PHY 2049 | General Physics w/ Calc. II (with lab) | Science | 1.0 | MAC 2312; PHY 2048 |
| C H | PHY 2053 | General Physics I (with lab) | Science | 1.0 | MAC 1105 |
| H | PHY 2054 | General Physics II (with lab) | Science | 1.0 | MAC 1105 |

Social Studies

Social studies requirements for high school graduation in Florida are prescribed by statute. Unless indicated on the list below, all college social science courses taken through dual enrollment receive elective credit.

| Symbol | Course Prefix | Course Name | High School Subject Requirement Met | High School Credit Awarded | Pre/Co-Requisite |
|-----------------------|---------------|---|-------------------------------------|----------------------------|------------------|
| Social Studies | | | | | |
| C | AMH 1010 | Introductory Survey to 1877 | Am. History | 0.5 | |
| C | AMH 1020 | Introductory Survey since 1877 | Am. History | 0.5 | |
| H | CLP 2140 | Abnormal Psychology | Elective | 0.5 | PSY 2012 |
| | DEP 1004 | Human Development | Elective | 0.5 | PSY 2012 |
| | ECO 1000 | Survey of Economics | Economics | 0.5 | |
| C H | ECO 2013 | Macroeconomics | Economics | 0.5 | |
| | ECO 2023 | Microeconomics | Economics | 0.5 | |
| | EDF 1005 | Intro to the Teaching Profession | Elective | 0.5 | |
| | EDF 2085 | Diversity for Educators | Elective | 0.5 | |
| | EME 2040 | Intro to Technology for Educators | Elective | 0.5 | EDF 1005 |
| | INR 2002 | International Relations | Elective | 0.5 | |
| C H | POS 1041 | American Government | Am. Gov. | 0.5 | |
| C | PSY 2012 | Introduction to Psychology | Elective | 0.5 | |
| H | SPC 2608 | Fund. of Speech Communication | Perf Arts | 0.5 | |
| H | SYG 2000 | General Sociology | Elective | 0.5 | |
| | WOH 2040 | World History in 20 th Century | Elective | 0.5 | |

| | | | | | |
|---|----------|--------------------------------|----------|-----|-----------------------|
| Other (All 4-credit foreign language courses shall be awarded one full HS credit) | | | | | |
| | ACG 2001 | Financial Accounting I | Elective | 0.5 | |
| | ACG 2011 | Financial Accounting II | Elective | 0.5 | ACG 2001 |
| | FIN 1100 | Personal Finance | Elective | 0.5 | |
| | CGS 1100 | Intro to Microcomputers | Elective | 0.5 | |
| | HUN 1201 | Nutrition | Elective | 0.5 | |
| | MAT 1033 | Intermediate Algebra | Elective | 0.5 | Placement Test Scores |
| | SLS 1501 | Master Student/College Success | Elective | 0.5 | |

SFSC Technical Programs

All postsecondary courses taken through dual enrollment that are part of a postsecondary career and technical program of study including college credit certificate, career certificate, and Associate in Science (A.S.) shall be awarded 0.5 credits toward high school graduation. For technical dual enrollment, courses and programs must lead toward an approved industry certification.

Note: *Students seeking to meet the requirements of Bright Future's Gold Seal Vocational Scholarship through dual enrollment must carefully choose dual enrollment courses that meet the requirements for 3 sequential credits in a single career and technical education program.* For the Gold Seal CAPE Scholarship, students must complete at least five CAPE post-secondary credit hours.

The following **College Credit Certificate** programs are available for dual enrollment:

- Accounting Applications
- Automation
- Business Management
- CNC Machinist/Fabricator
- Computer Programming
- Engineering Technology Support Specialist
- Health Care Services Specialist
- Lean Manufacturing
- Mechatronics
- Network Security
- Office Management
- Pneumatics, Hydraulics and Motors for Manufacturing

The following **Career Certificate programs** are available for dual enrollment:

- Administrative Office Specialist
- Advanced Manufacturing and Production Technology
- Automotive Collision Technology Technician
- Automotive Service Technology
- Computer Systems and Information Technology
- Drafting
- Electrical Lineworker
- Heating, Ventilation, Air Conditioning/Refrigeration
- Medical Administrative Specialist
- Professional Culinary Arts and Hospitality
- Public Safety Telecommunication – must be at least 18 years of age by the end of the program